

# ICWA COURT CASE STAFFING SHEET

**Date of staffing:** Click or tap to enter a date.

**JQ#**Click or tap here to enter text.

**Date of Custody:** Click or tap to enter a date.

**Current Permanency goal:** Choose an item.

ICWA Specialist/PPW: Click or tap here to enter text.	Parent's name: Click or tap here to enter text.
ICWA Supervisor/PPW Supervisor: Click or tap here to enter text.	Parent's name: Click or tap here to enter text.
CCA: Click or tap here to enter text.	Parent's name: Click or tap here to enter text.
Tribal Representative/Tribe: Click or tap here to enter text.	Child's name & age: Click or tap here to enter text.
Judge: Click or tap here to enter text.	Child's name & age: Click or tap here to enter text.
CASA: Click or tap here to enter text.	Child's name & age: Click or tap here to enter text.
Parent Attorney: Choose an item.	Parent Attorney: Choose an item.
NMFAP worker (If applicable): Click or tap here to enter text.	GAL/YA: Choose an item.

## Placement

Child(ren) is/are placed with:

- At home with a parent (trial home visit, maintain at home, protective supervision, etc.)
- Highest IFPA preferential placement: An extended family member of the Indian child;
- Second highest IFPA preferential placement: A foster home licensed, approved or specified by the Indian child's tribe; or
- Third highest IFPA preferential placement: A foster home licensed or approved by a licensing authority in New Mexico and in which one or more of the licensed or approved foster parents is an Indian.
- Other: Click or tap here to enter text.

If the child(ren) are not placed in the highest preferred placement, please discuss the active efforts to place there and why there is good cause to deviate from a preferred placement : Click or tap here to enter text.

Has there been a placement change in the last 30 days?  Yes  No

If yes, has the change of placement notice been submitted?  Yes  No

- If child(ren) not placed with relatives, list active efforts to explore relatives for placement: Click to enter text.
- Date of last Seneca Search for each respondent: Click or tap to enter a date.
- Outcome of results and contact with family: Click or tap here to enter text.

- Siblings placed together:  Yes  No, because [Click or tap here to enter text.](#)  Not Applicable/No other siblings: [Click or tap here to enter text.](#)
- If not placed together, discuss visitation schedule (include siblings in and out of custody): [Click or tap here to enter text.](#)

### **Contact with parents and Tribal Representative(s)**

Date of last contact with Tribal Representative for the child’s tribe (At least once monthly contact is required): [Click or tap to enter a date.](#)

Discuss the status and next steps of membership for the child(ren) and the outcome of the contact with the Tribal Representative: [Click or tap here to enter text.](#)

Discuss the last in person and phone/text contact with each respondent. Include the dates of last contact and the outcome of the contact: [Click or tap here to enter text.](#)

If no contact has been made with a respondent, describe recent efforts to engage and locate: [Click or tap here to enter text.](#)

### **CYFD’s ICWA Specialist’s active efforts and current assessment of family functioning**

**Explanation:** (This should be about behavior change and progress of the parents and update about the children, but this should be focused on current circumstances):

Discuss the active efforts that are being afforded to the family. Discuss services that have been referred for and the outcome of those referrals. What behavior changes and protective capacities are displayed by the parent?

[Click or tap here to enter text.](#)

### **What prevents the child(ren) from being returned right now?**

IFPA encourages that children and parents may live together safely while a parent is working on their case plan, so long as the child is not in danger of serious emotional or physical damage. With that in mind, what supports can be provided or put in place to return the child(ren) safely?

Date of last safety assessment (should be completed for each household):

[Click or tap to enter a date.](#)

[Click or tap to enter a date.](#)

Current danger indicators identified (include item # and description):

**Explanation:** [Click or tap here to enter text.](#)

If the plan is not reunification, what are the barriers to achieving the permanency goal? Click or tap here to enter text.

**Visitation and preserving familial and cultural connections**

Visitation schedule with parents (where, duration, frequency): Click or tap here to enter text.

Extended family visitation with maternal and paternal family (frequency, duration, with whom): Click or tap here to enter text.

Discuss what efforts have been made to keep the child(ren) connected to their family and their tribe: Click or tap here to enter text.

**Legal Questions for the CCA (to be answered during staffing)**

Is there a pending adjudication for any respondent?  Yes  No

Are we pending any legal service or publication for any respondents?  Yes  No

If there is not an ICWA/IFPA determination, have you filed the pleadings indicating the tribe has received the ICWA Notice and any responses?  Yes  No

**Next steps**

Date Assigned	Action Item	Responsible Party	Due Date	Date Completed